

RESOLUTION FOR BUDGET ADOPTION

Resolution #2023-06

AMENDMENT

A RESOLUTION OF THE GOVERNING BODY OF THE TOWN OF CANTON, OKLAHOMA ADOPTING
THE ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2023.

WHEREAS, the Town Council of the Town of Canton, Oklahoma, has duly resolved to comply with the Municipal Budget Act (Section 17-201 through 17-216 of Title 11 of the Oklahoma Statutes); and,

WHEREAS, such Act requires the adoption of an annual operating budget for each fiscal year prior to the start of such fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Canton, Oklahoma, that:

- 1 The Town Council does hereby adopt the FYE 2023-2024 budget as presented in the attached document, with the legal level of control over appropriations at the departmental level as follows:

GENERAL FUND		
Administration	\$	132,000
Community Center		25,000
Streets		140,000
Cemetery		25,000
Police		178,000
Fire		25,000
Pool		20,000
Transfers Out		15,000
Total		560,000
OTHER FUNDS		
Public Works Authority	\$	397,500

- 2 This resolution and a copy of the adopted budget will be transmitted to the Oklahoma State Auditor and Inspector, and one copy will be transmitted to the Town Clerk of the Town of Canton, Oklahoma.
- 3 There are no sinking fund requirements to be filed with the Blaine County Excise Board.

ADOPTED BY THE TOWN COUNCIL of the Town of Canton, Oklahoma, this 14th day of September, 2023.
AMENDMENT ADOPTED BY THE TOWN COUNCIL of the Town of Canton, Oklahoma, this 12th day of October, 2023.

ATTEST

Stephanie Stephens
Stephanie Stephens, Town Clerk

Debbie Robinson
Debbie Robinson, Mayor



Blaine

TOWN OF CANTON, OKLAHOMA

**ANNUAL BUDGET DOCUMENT
FOR THE YEAR 2023-2024**

**TOWN OF CANTON, OKLAHOMA
ANNUAL BUDGET DOCUMENT
FOR THE YEAR 2023-2024**

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**TOWN OF CANTON, OKLAHOMA
BUDGET MESSAGE
FOR THE YEAR ENDED JUNE 30, 2023**

On the following pages is the budget document for the Town of Canton, Oklahoma and the Canton Municipal Authority for the fiscal year 2023-2024 as required by Oklahoma Statutes (O.S. Title 11, Secs 17-201 through 17-216).

This document adequately provides for this programs, services and capital expenditures determined to be necessary and beneficial by the Town Council, and it provides for certain amounts of fund balances to be retained which would be available for cases of public emergency or would be carried forward to the next fiscal year, if not used.

The document is prepared in a format to show the following information about the revenues, expenditures and fund balances of each of the Town's operating funds:

- Unaudited Actual amounts for 2021-2022
- Amended Budget amounts for 2022-2023
- Projected Actual amounts for 2022-2023
- Proposed Budget amounts for 2023-2024

This format is designed so that members of the council, staff, and the general public can readily see the past, present and expected future activities within each fund.

Under the budget process, a committee of council members and staff will review a preliminary version of the budget document and will make any changes which the council and staff agree are appropriate and necessary. A recommended budget document containing those changes, will then be brought before the Town Council and a public hearing to enable the Council to receive additional information and feedback regarding the budget from the Town's citizens. After such hearing, further changes may be made to the budget before its final adoption by the Council prior to the beginning of the 2023-2024 fiscal year.

It is the intent and hope of the Council that this process will allow for the diligent, timely and responsible preparation of the fiscal budget document which can best serve the needs of the Canton Municipal Authority, the Town of Canton and its citizens.

Sincerely,

Town Council
Town of Canton

**TOWN OF Canton, OKLAHOMA
BUDGET SUMMARY - ALL FUNDS
FOR THE YEAR 2023-2024**

	GENERAL FUND	PUBLIC WORKS AUTHORITY
REVENUES		
Sales & Use Tax	369,000	-
Other Taxes	45,600	-
Fines & Forfeitures	17,000	-
Charges for Services	8,500	345,000
Interest Income	2,000	-
In Lieu of Tax, Misc.	90,350	-
Gifts, Grants, Fundraisers	10,000	15,000
Transfers In	-	15,000
	<hr/>	<hr/>
Total Revenues	542,450	375,000
 Restricted Cash for Debt & Grant	 181,844	 63,973
Beginning Unsrved Cash	769,975	387,443
	<hr/>	<hr/>
Total Available Funds	1,494,269	826,416
	<hr/>	<hr/>
Expenditures		
Administration	132,000	-
Community Center	25,000	-
Streets	140,000	-
Cemetery	25,000	-
Police	178,000	-
Fire	25,000	-
Pool	20,000	-
Public Utilities	-	397,500
Transfers Out	15,000	-
	<hr/>	<hr/>
Total Expenditures	560,000	397,500
 Restricted Cash for Debt & Grant	 181,844	 63,973
Ending Unsrved Cash	752,425	364,943
	<hr/>	<hr/>
Total Funds Used	1,494,269	826,416
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Notice of Public Hearing:

In accordance with the Municipal Budget Act (O.S. Title 11, Secs 17-201 thru 17-216), a public hearing for the purpose of discussing the proposed budget for the Town of Canton, Ok for the fiscal year 2023-2024 will be held during the regular council meeting at Town Hall meeting room located at 301 Garfield Ave., Canton, OK.

**TOWN OF Canton, OKLAHOMA
GENERAL FUND BUDGET - REVENUES
FOR THE YEAR 2023-2024**

	UNAUDITED ACTUAL 2021-2022	ACTUAL BUDGET 2022-2023	PROJECTED ACTUAL 2022-2023	PROPOSED BUDGET 2023-2024
Revenues				
Sales Taxes	320,413	288,372	327,633	325,000
Use Taxes	53,457	48,112	44,549	44,000
Franchise Taxes	22,743	20,468	25,741	25,000
Beverage Tax	15,020	13,518	14,318	14,000
Cigarette Tax	2,503	3,041	2,117	2,000
Motor Vehicle Tax	3,955	3,559	4,156	4,000
Gas Tax	875	-	577	600
Other Taxes	-	-	-	-
Community Center	-	-	57,275	50,000
Pool Revenue	-	-	8,578	8,500
Fines	11,744	10,570	17,586	17,000
Cemetery	-	-	350	350
Licenses & Permits	-	-	5,249	5,000
Interest Income	598	538	2,459	2,000
Donations & Reimbursements	-	-	-	-
Other Income	56,791	51,112	36,331	35,000
Gifts & Grants	-	-	-	-
Fire Forestry Grant	185,610	4,177	15,250	10,000
Other Grants	-	162,871	99,600	-
PD Grant from School	-	-	-	-
Transfers from Other Funds	-	-	-	-
Total Revenues	673,709	606,338	661,769	542,450
Beginning Unrestricted Cash net of Payroll & Accts Payable				
Restricted Cash for Debt & Grant	117,460	115,292	115,292	181,844
Beginning Unsrved Cash	914,733	916,929	916,929	769,975
Total Available	1,705,902	1,638,559	1,693,991	1,494,269

**TOWN OF Canton, OKLAHOMA
GENERAL FUND BUDGET - EXPENDITURES
FOR THE YEAR 2023-2024**

	UNAUDITED ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	PROJECTED ACTUAL 2022-2023	PROPOSED BUDGET 2023-2024
Expenditures				
Administration				
Personal Services	96,781	168,000	83,523	90,000
Materials & Supplies	164,617	164,000	88,432	42,000
Transfers	60,000	50,000	51,436	15,000
Capital Outlay	-	-	122,900	-
Sub-Total	<u>321,399</u>	<u>382,000</u>	<u>346,291</u>	<u>147,000</u>
Community Center Dept				
Personal Services	-	-	-	-
Materials & Supplies	35,939	30,000	22,004	25,000
Sub-Total	<u>35,939</u>	<u>30,000</u>	<u>22,004</u>	<u>25,000</u>
Streets				
Personal Services	-	-	-	-
Materials & Supplies	145,092	140,000	141,131	140,000
Capital Outlay - Equipment	-	-	-	-
Sub-Total	<u>145,092</u>	<u>140,000</u>	<u>141,131</u>	<u>140,000</u>
Police				
Personal Services	-	-	-	-
Materials & Supplies	107,474	110,000	169,863	178,000
Animal Control Costs	-	-	-	-
Sub-Total	<u>107,474</u>	<u>110,000</u>	<u>169,863</u>	<u>178,000</u>
Fire				
Personal Services	-	-	3,517	5,000
Materials & Supplies	13,043	15,000	19,270	20,000
Training	-	-	-	-
Capital Outlay - Equipment	-	-	-	-
Sub-Total	<u>13,043</u>	<u>15,000</u>	<u>22,787</u>	<u>25,000</u>
Pool				
Personal Services	11,677	12,000	-	-
Materials & Supplies	15,672	16,000	18,165	20,000
Sub-Total	<u>27,348</u>	<u>16,000</u>	<u>18,165</u>	<u>20,000</u>
Cemetery				
Personal Services	-	-	-	-
Materials & Supplies	23,385	25,000	21,930	25,000
Sub-Total	<u>23,385</u>	<u>25,000</u>	<u>21,930</u>	<u>25,000</u>
Total Expenditures	<u>673,681</u>	<u>718,000</u>	<u>742,171</u>	<u>560,000</u>
Restricted Cash for Debt & Grant	115,292	115,292	181,844	181,844
Ending Unsrved Cash	<u>916,929</u>	<u>805,267</u>	<u>769,975</u>	<u>752,425</u>
Total Used	<u><u>1,705,902</u></u>	<u><u>1,638,559</u></u>	<u><u>1,693,990</u></u>	<u><u>1,494,269</u></u>

**TOWN OF Canton, OKLAHOMA
CMA - PUBLIC WORKS FUND BUDGET
FOR THE YEAR 2023-2024**

	UNAUDITED ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	PROJECTED ACTUAL 2022-2023	PROPOSED BUDGET 2023-2024
Revenues				
Water Charges	152,262	155,000	168,332	160,000
Sewer Charges	41,526	40,000	42,251	40,000
Garbage Charges	145,341	145,000	146,099	145,000
Interest Income	173	200	-	0
Other Revenues	6,921	10,000	15,116	15,000
Capital Financing	-	-	-	-
Grant Revenue	-	-	117,611	-
Transfers In	60,000	50,000	51,436	15,000
Total Revenues	406,223	400,200	540,843	375,000
Adj to Cash for Receivables/ Payables				
Restricted Cash for Debt & Grant	54,793	58,870	58,870	63,973
Beginning Unsrved Cash	263,675	292,563	292,563	387,443
Total Available Funds	724,691	751,633	892,276	826,416
Expenditures				
Personal Servies & Payroll Burdens	148,029	150,000	126,441	128,000
Garbage Disposal	114,673	115,000	92,665	95,000
Matrls, Suppls, & Charges - General	88,183	95,000	76,536	80,000
Debt Svc	22,374	22,500	22,446	22,500
Capital Outlay	-	-	122,773	72,000
Capital Outlay - Grant	-	-	-	-
Miscellaneous	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	373,258	382,500	440,860	397,500
Restricted Cash for Debt & Grant	58,870	58,870	63,973	63,973
Ending Unreserved Cash	292,563	310,263	387,443	364,943
Total Funds Used	724,691	751,633	892,276	826,416

**TOWN OF Canton, OKLAHOMA
BUDGET SUMMARY - ALL FUNDS
FOR THE YEAR 2023-2024**

	GENERAL FUND	PUBLIC WORKS AUTHORITY
REVENUES		
Sales & Use Tax	369,000	-
Other Taxes	45,600	-
Fines & Forfeitures	17,000	-
Charges for Services	8,500	345,000
Interest Income	2,000	-
In Lieu of Tax, Misc.	90,350	-
Gifts, Grants, Fundraisers	10,000	15,000
Transfers In	-	15,000
	<hr/>	<hr/>
Total Revenues	542,450	375,000
 Restricted Cash for Debt & Grant	 181,844	 63,973
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Total Available Funds	1,494,269	826,416
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Expenditures		
Administration	132,000	-
Community Center	25,000	-
Streets	140,000	-
Cemetery	25,000	-
Police	178,000	-
Fire	25,000	-
Pool	20,000	-
Public Utilities	-	397,500
Transfers Out	15,000	-
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Total Expenditures	560,000	397,500
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Use Taxes	53,457	48,112	44,549	44,000
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Cigarette Tax	2,503	3,041	2,117	2,000
Motor Vehicle Tax	3,955	3,559	4,156	4,000
Gas Tax	875	-	577	600
Other Taxes	-	-	-	-
Community Center	-	-	57,275	50,000
Pool Revenue	-	-	8,578	8,500
Fines	11,744	10,570	17,586	17,000
Cemetery	-	-	350	350
Licenses & Permits	-	-	5,249	5,000
Interest Income	598	538	2,459	2,000
Donations & Reimbursements	-	-	-	-
Other Income	56,791	51,112	36,331	35,000
Gifts & Grants	-	-	-	-
Fire Forestry Grant	185,610	4,177	15,250	10,000
Other Grants	-	162,871	99,600	-
PD Grant from School	-	-	-	-
Transfers from Other Funds	-	-	-	-
Total Revenues	673,709	606,338	661,769	542,450
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FOR THE YEAR 2023-2024**

Expenditures	UNAUDITED ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	PROJECTED ACTUAL 2022-2023	PROPOSED BUDGET 2023-2024
Administration				
Personal Services	96,781	168,000	83,523	90,000
Materials & Supplies	164,617	164,000	88,432	42,000
Transfers	60,000	50,000	51,436	15,000
Capital Outlay	-	-	122,900	-
Sub-Total	<u>321,399</u>	<u>382,000</u>	<u>346,291</u>	<u>147,000</u>
Community Center Dept				
Personal Services	-	-	-	-
Materials & Supplies	35,939	30,000	22,004	25,000
Sub-Total	<u>35,939</u>	<u>30,000</u>	<u>22,004</u>	<u>25,000</u>
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Personal Services	-	-	-	-
Materials & Supplies	145,092	140,000	141,131	140,000
Capital Outlay - Equipment	-	-	-	-
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**PUBLIC HEARING NOTICE
TOWN OF CANTON 2023-2024 BUDGET**

The Town of Canton will be holding a Public Hearing on Thursday, October 12, 2023, at 6:15 PM.

301 N. Garfield - Canton, Ok.

The purpose of the hearing is to invite citizen's final comments on the 2023-2024 Town of Canton Budget. All citizens are encouraged to attend.

This notice was posted at the Canton Town Hall on October 5, 2023 at 8:30 a.m.

By Stephanie Stephens

See Proof on Next Page

AFFIDAVIT OF PUBLICATION

State of Florida, County of Orange, ss:

Bailee Liston, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of The Watonga Republican, a newspaper printed and published in the City of Watonga, County of Blaine, State of Oklahoma, and that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached:

PUBLICATION DATES:

Oct. 4, 2023

NOTICE ID: vv5vZEbCc8HXHYwI93N

NOTICE NAME: BUDGET SUMMARY 23-24

Publication Fee: 111.52

I state under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct.

Bailee Liston

(Signed) _____

VERIFICATION

State of Florida
County of Orange



PAMELA BAEZ
Notary Public - State of Florida

Commission # HH 186700
Expires on October 14, 2025

Subscribed in my presence and sworn to before me on this:
10/04/2023

[Signature]

Notary Public
Notarized online using audio-video communication

TOWN OF Canton, OKLAHOMA BUDGET SUMMARY - ALL FUNDS FOR THE YEAR 2023-2024		
	GENERAL FUND	PUBLIC WORKS AUTHORITY
REVENUES		
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